



# 2010 HMMS User's Training Conference

Gaylord Palms Resort and Convention Center  
6000 W Osceola Parkway  
Kissimmee, FL 34746



August 23 – 26, 2010

Sunday, August 22, 2010				
3:00 – 6:00 pm	Conference Registration			
Monday, August 23, 2010				
7:00 am	Refreshments			
7:00 – 4:00 pm	Registration Continued			
Training Classes				
	<u>Track 1 (POC)</u> <u>Sun Ballroom D</u>	<u>Track 2 (Material)</u> <u>Sun Breakout Rooms 5 &amp; 6</u>	<u>Track 3 (Waste)</u> <u>Sun Breakout Rooms 3 &amp; 4</u>	<u>Track 4 (Reporting)</u> <u>Sun Breakout Rooms 1 &amp; 2</u>
<b>Class 1</b> 8:00 – 11:50 am	<b>Program Management Team (PMT) Meeting</b>	<b>**HMMS Material Issue Point Training</b> <i>Instructors: Scott Mason &amp; Paul Zimmerman (IHS)</i>	<b>**HMMS Waste Generators Training</b> <i>Instructor: Pete Laliberte &amp; Jim Cruse (IHS)</i>	<b>**Oracle Discoverer Training</b> <i>Instructors: Paul Casilli &amp; Candace Hood (IHS)</i>
11:50 – 1:00 PM	Lunch Break			
<b>Class 2</b> 1:00 – 4:50 pm	<b>Point of Contact (POC) Meeting</b>	<b>**HMMS Material Managers Training</b> <i>Instructors: Scott Mason &amp; Paul Zimmerman (IHS)</i>	<b>**HMMS Waste Managers Training</b> <i>Instructor: Pete Laliberte &amp; Jim Cruse (IHS)</i>	<b>Oracle Discoverer Training (Repeat)</b> <i>Instructors: Paul Casilli &amp; Candace Hood (IHS)</i>
4:50 – 6:00 PM	Break			
6:00 – 9:00 PM	<b>Opening General Session and Dinner</b> Location: Sun Ballroom C			
6:00 – 6:15 PM	Seating			
6:15 – 6:30 PM	Conference Welcome - Alan "Rusty" Grooms (Master of Ceremonies - HMMS Program Office)			
6:30 – 7:00 PM	Dinner Service			
7:00 – 7:30 PM	IHS Presentation - TBD			
7:30 – 8:00 PM	Key Note Speaker – Jim Kirakofe (VP, IHS Business Development - Government)			
8:00 – 8:35 PM	<b>Program Status Report (5 minutes each)</b> <ul style="list-style-type: none"> <li>• Program Office – Dennis Drain (HMMS Program Office)</li> <li>• Marine Corps – Olivia Williams (MARCORSYSCOM)</li> <li>• Navy – Lica Patterson – (NAVAIR HMMS Program Manager)</li> <li>• Army – David Lyon – (HQDA DCS G-4)</li> <li>• Air Force – Juan Mora (AFMC)</li> <li>• Coast Guard – Johnnie Barnett (USCG Elizabeth City)</li> <li>• NASA – Ralph Anton (NASA Dryden)</li> </ul>			
8:35 – 9:00 PM	Conference Agenda Review – Alan "Rusty" Grooms (HMMS Program Office)			
9:00 PM	End of Day			





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Tuesday, August 24, 2010					
7:00 – 8:00 AM	Refreshments				
	<u>Track 1 (POC)</u> <u>Sun Ballroom D</u>	<u>Track 2 (Material)</u> <u>Sun Ballroom C</u>	<u>Track 3 (Waste)</u> <u>Sun Breakout Rooms 5 &amp; 6</u>	<u>Track 4 (Reporting)</u> <u>Sun Breakout Rooms 3 &amp; 4</u>	<u>Track 5 (MISC)</u> <u>Sun Breakout Rooms 1 &amp; 2</u>
<b>Block 1</b> 8:00 – 8:50 AM	General Session – **HMMS Latest Release Showcase <i>By: Angela Wirick (IHS)</i>				
<b>Block 2</b> 9:00 – 9:50 AM	Roles and Responsibilities of a site POC <i>By: Tom Prier (Air Force), Mike Parrent (Army), Renita Foster (Army) &amp; Wendy Gross (Army)</i>	MSDS Functionality <i>By: Michelle Boek (IHS)</i>	<b>This Course will begin at 8:15 AM</b> HMMS Waste Generator Training (Repeat) <i>Instructor : Pete Laliberte &amp; Jim Cruse (IHS)</i>	PDA Informative Workshop – What has changed and why it's better. <i>By: Sarah Henderson (IHS)</i>	**Managing and Tracking Contractor Hazmat <i>By: Juan Mora</i>
<b>Block 3</b> 10:00 – 10:50 PM	Client Services Management (CSM) Program <i>By: Dave Richards, Terry Owens &amp; Harrison Barrows (IHS)</i>	How to use Inventory View and Transfer <i>By: Eric Jorgensen (IHS)</i>		**Using the new TRI worksheet in HMMS <i>By: Sarah Henderson (IHS)</i>	HMMS Documentation and Help Systems <i>By: Suresh Rohaj (IHS)</i>
<b>Block 4</b> 11:00 – 11:50 AM	POC Management of HMMS Waste Program <i>By: Wendy Gross (Army) &amp; Renita Foster (Army)</i>	How to use Case and Kits in HMMS <i>By: Paul Zimmerman (IHS)</i>		**New Tier II Support Documentation <i>By: Sarah Henderson (IHS)</i>	**Air & GHG Compliance Overview <i>By: Alexis Merydith (IHS)</i>
11:50 - 1:00 pm	Lunch Break				
<b>Block 5</b> 1:00 – 1:50 PM	Working with the PMT and PMO <i>By: PMO (HMMS Program Office)</i>	**How to train HMMS End Users Onsite <i>By: Tiffany Earhart (IHS)</i>	HMMS Waste Manager Training (Repeat) <i>Instructor: Pete Laliberte &amp; Jim Cruse(IHS)</i>	**Advanced Discoverer <i>By: Paul Casilli &amp; Candace Hood (IHS)</i>	PDA Future Functions <i>By: Sarah Henderson (IHS)</i>
<b>Block 6</b> 2:00 – 2:50 PM	Computer Technician Program <i>By: Craig Olsen (IHS)</i>	**Material Authorization Setup and Use <i>By: Michelle Buroughs (Navy)</i>			**CAS Number Validation <i>By: Eric Jorgensen (IHS)</i>
<b>Block 7</b> 3:00 – 3:50 PM	Adding Vitality to your HMMS Program <i>By: Chris Kost (Marine Corps)</i>	**PDA Device Training – Material Module <i>By: Eric Jorgensen &amp; Souriya Sengsouvana (IHS)</i>		Using HMMS to Prepare for an Audit <i>By: Mike Parrent (Army)</i>	Using Haystack & Cyber Regs <i>By: Scott Mason (IHS)</i>
<b>Block 8</b> 4:00 – 4:50 pm	POC Management of HMMS Material Program <i>By: Tom Prier (Air Force), Mike Parrent (Army)</i>			Army Report Writing Pilot Program <i>By: Candace Hood (IHS) &amp; Randy Jones (PMO)</i>	How to Train HMMS End Users Onsite (Repeat) <i>By: Tiffany Earhart (IHS)</i>
5:00 PM	End of Day				





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Wednesday, August 25, 2010					
7:00 – 8:00 AM	Refreshments				
	<b>Track 1 (POC)</b> <b>Sun Ballroom D</b>	<b>Track 2 (Material)</b> <b>Sun Ballroom C</b>	<b>Track 3 (Waste)</b> <b>Sun Breakout Rooms 5 &amp; 6</b>	<b>Track 4 (Reporting)</b> <b>Sun Breakout Rooms 3 &amp; 4</b>	<b>Track 5 (MISC)</b> <b>Sun Breakout Rooms 1 &amp; 2</b>
<b>Block 9</b> 8:00 – 8:50 AM	General Session – NASA HMMS Story <i>By: Dan Morgan Dryden FRC, Edwards AFB, CA</i>				
<b>Block 10</b> 9:00 – 9:50 AM	Point of Contact (POC)/Program Management Team (PMT) Meeting <i>By: PMO</i>	Army MSDS and Stock Number Services <i>By: Alan "Rusty" Grooms (HMMS Program Office) &amp; Rebecca Meier (IHS)</i>	** PDA Device Training – Waste Module <i>By: Eric Jorgensen &amp; Souriya Sengsouvanha (IHS)</i>	<b>This Course will begin at 8:15 AM</b>  Oracle Discoverer Training (Repeat) <i>Instructors: Paul Casilli &amp; Candace Hood (IHS)</i>	Release Recap <i>By: Angela Wirick &amp; Sarah Henderson (IHS)</i>
<b>Block 11</b> 10:00 – 10:50 PM		**How to Use Process Codes <i>By: Michelle Buroughs (Navy)</i>			**Top Ten RCRA Violations and What You Can Do to Avoid Them <i>By: Juan Mora (Air Force)</i>
<b>Block 12</b> 11:00 – 11:50 AM	Material Authorization Setup and Use (Repeat) <i>By: Michelle Buroughs (Navy)</i>	CAS Number Validation (Repeat) <i>By: Eric Jorgensen (IHS)</i>	**Waste Management Best Practices <i>By: Wendy Gross &amp; Dave Tousseau (Army)</i>		**Using the Online Support Interface <i>By: Souriya Sengsouvanha (IHS)</i>
11:50 - 1:00 pm	Lunch Break				
<b>Block 13</b> 1:00 – 1:50 PM	Managing and Tracking Contractor Hazmat (Repeat) <i>By: Juan Mora (Air Force)</i>	**Creating & Managing Banned Chemical Lists <i>By: Eric Jorgensen (IHS)</i>	New HMMS/DRMO Interface <i>By: Terry Owens &amp; Souriya Sengsouvanha (IHS)</i>	Using the new TRI worksheet in HMMS (Repeat) <i>By: Sarah Henderson (IHS)</i>	Air & GHG Compliance Overview (Repeat) <i>By: Alexis Merydith (IHS)</i>
<b>Block 14</b> 2:00 – 2:50 PM	Air Force Break Out Sun Ballroom D	Army Break Out Sun Ballroom C	Marine Break Out Sun Breakout Rooms 5 & 6	NASA Break Out Sun Breakout Rooms 3 & 4	Navy Break Out Sun Breakout Rooms 1 & 2
<b>Block 15</b> 3:00 – 3:50 PM					
<b>Block 16</b> 4:00 – 4:50 pm					
<b>Block 14 - 16</b> 2:00 4:50 PM	Coast Guard Break Out Tallahassee 1				
5:00 PM	End of Day				





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Thursday, August 26, 2010					
7:00 – 8:00 AM	Refreshments				
	<u>Track 1 (POC)</u> <u>Sun Ballroom D</u>	<u>Track 2 (Material)</u> <u>Sun Breakout Rooms 5 &amp; 6</u>	<u>Track 3 (Waste)</u> <u>Sun Ballroom C</u>	<u>Track 4 (Reporting)</u> <u>Sun Breakout Rooms 3 &amp; 4</u>	<u>Track 5 (MISC)</u> <u>Sun Breakout Rooms 1 &amp; 2</u>
<b>Block 17</b> 8:00 – 8:50 AM	General Session – Product Roadmap <i>By: Vincent Kinsey (IHS)</i>				
<b>Block 18</b> 9:00 – 9:50 AM	Tips for Expanding HMMS at your Site <i>By: Chris Kost (Marine Corps)</i>	<b>This Course will begin at 8:15 AM</b> HMMS Material Issue Point Training (Repeat)	Regulatory Basics of Hazardous Waste and Material <i>By: Sarah Henderson (IHS)</i>	Using the Online Support Interface (Repeat) <i>By: Souriya Sengsouvananna (IHS)</i>	Creating & Managing Banned Chemical Lists (Repeat) <i>By: Eric Jorgensen (IHS)</i>
<b>Block 19</b> 10:00 – 10:50 PM	Ensuring HMMS Data Quality <i>By: Mike Parrent (Army)</i>	Instructors: Scott Mason & Paul Zimmerman (IHS)	PDA Device Training – Waste Module (Repeat) <i>By: Eric Jorgensen &amp; Souriya Sengsouvananna (IHS)</i>	Top Ten RCRA Violations and What You Can Do to Avoid Them (Repeat) <i>By: Juan Mora (Air Force)</i>	**Peripheral Setup Workshop <i>By: Terry Owens &amp; Harrison Barrows Jr. (IHS)</i>
<b>Block 20</b> 11:00 – 11:50 AM	HMMS Material SCR's <i>By: IHS &amp; Randy Jones (HMMS Program Office)</i>		Open	How to Use Process Codes (Repeat) <i>By: Michelle Burroughs (Navy)</i>	
11:50 - 1:00 pm	Lunch Break				
<b>Block 21</b> 1:00 – 1:50 PM	HMMS Waste SCR's <i>By: IHS &amp; Randy Jones (HMMS Program Office)</i>	HMMS Material Manager Training (Repeat) <i>Instructor: Scott Mason &amp; Paul Zimmerman (IHS)</i>	Creating 1348s & Waste Label Layouts <i>By: Dave Tousseau (Army)</i>	New Tier II Support Documentation (Repeat) <i>By: Sarah Henderson (IHS)</i>	PDA Device Training - Material Module(Repeat) <i>By: Eric Jorgensen &amp; Souriya Sengsouvananna (IHS)</i>
<b>Block 22</b> 2:00 – 2:50 PM	Core Working Group Meeting (by invitation only) <i>By: Angela Wirick (IHS)</i>		Why Manifesting in HMMS is key to regulatory report success. <i>By: Sarah Henderson (IHS)</i>	Advanced Discoverer (Repeat) <i>By: Paul Casilli &amp; Candace Hood (IHS)</i>	
<b>Block 23</b> 3:00 – 3:50 PM	Peripheral Setup Workshop (Repeat) <i>By: Terry Owens &amp; Harrison Barrows Jr. (IHS)</i>		Waste Management Best Practices (Repeat) <i>By: Wendy Gross &amp; Dave Tousseau (Army)</i>		HMMS Latest Release Showcase (Repeat) <i>By: Angela Wirick (IHS)</i>
4:00 – 4:50 pm	Closing General Session – <i>By: (IHS)</i>				
5:00 PM	End of Day				

